



SKILLS EXERCISE • TESTING TOOL

PREPARE TO COPY

Six live broadcasts. Your job is to collect only the **vital data** from an Attempt to Locate — sometimes called a BOLO, or Be On The Lookout.

Write what matters. Leave out what doesn't.

SIX BROADCASTS • SIX PRACTICE SHEETS

9-1-1 CAREER TRAINING

A DIVISION OF PROFESSIONAL PRIDE, INC.

911CAREERTRAINING.COM
1-800-830-8228

ATTEMPT TO LOCATE SCRIPT

TRAINER · READ ALOUD AT BROADCAST PACE

AUDIO TRACK Prepare to Copy.mp3

01 BANK ROBBERY

All units prepare to copy bank robbery information: information from Nextown PD, bank robbery occurred in their city at 1015 hours. Suspects are three Hispanic males armed with rifles. Three Hispanic males robbed the Interstate bank and are believed to be in a white windowless van, unknown plate. Again, all units, bank robbery 1015 hours, Nextown PD Interstate Bank, three armed Hispanic males possibly aboard a white windowless van.

02 SUICIDAL SUBJECT

Prepare to copy info, suicidal subject: King 4 area, suicidal female left County Hospital 15 ago. Female was brought to County Hospital by some friends who stated she had ingested a bottle of valium and had been drinking. During the admitting process the woman left and has not been located. It is believed she is not on hospital grounds. Last name Banks, first of Susan, white female 20, 504, 120, long blonde hair, blue eyes, short white sweater, blue jeans, white sandals. Again, all units, information on a suicidal subject, County Hospital.

03 FATALITY HIT AND RUN

Prepare to copy information on a fatality hit and run, car versus pedestrian, occurred 10 ago at 8th and Main: Charlie units, fatality hit and run 10 ago 8th and Main. Running vehicle is a black over blue 90 Ford sedan, damage to right front driver's door, no description of driver or occupants, last seen westbound on 8th at a high rate of speed. Again, fatality hit and run, car versus pedestrian, 8th and Main.

04 SIGNED STOLEN

All units prepare to copy info on signed stolen: signed stolen taken from courthouse in the last hour. Vehicle black 93 Toyota Four Runner, plate 4 X 4, believed to be taken by Alan Anderson, a walk-away trustee, work release program. Anderson is a white male adult 30, blonde, balding, blue jail coveralls. Again, signed stolen last hour, black 93 Toyota Four Runner 4x4, aboard possibly Alan Anderson, work release walk away.

05 DOMESTIC HOMICIDE

Prepare to copy suspect in domestic homicide: all units, domestic homicide occurred 0700 this date at New Beginnings Shelter, 100 State Street. The suspect is Patrick Brown, shot his wife Amy Brown and wounded a coworker on the premises. Suspect last name Brown, first name Patrick, middle A, 07/10/52. Driving a blue 3/4 ton Ford pickup T64392. Suspect black male adult, 602, 200, armed with shotgun, considered dangerous. Again, domestic homicide suspect Patrick Brown, black male adult, armed, driving a blue 3/4 ton Ford pickup T64392.

06 MISSING PERSON

All units missing person: all units, Adam Sector, missing person, Alzheimer's patient, has wandered from her home sometime last night. She has not been located for the last ten hours. Last name Northfield, first Nella, 10/11/25, 502, 100, white thinning hair, last seen wearing a blue bathrobe and slippers. If found she lives at 1342 Elm Street, or contact Detective Stuart this city. Again, all units, missing person, Alzheimer's patient Nella Northfield, white female.

ATTEMPT TO LOCATE — PRACTICE SHEET

SHEET 1 OF 6 · COLLECT ONLY VITAL DATA

CALL #

CALL TYPE

LOCATION OF INCIDENT

AGENCY OR AUTHORITY

NARRATIVE

DESCRIPTIONS

CAUTION

ATTEMPT TO LOCATE — PRACTICE SHEET

SHEET 2 OF 6 · COLLECT ONLY VITAL DATA

CALL #

CALL TYPE

LOCATION OF INCIDENT

AGENCY OR AUTHORITY

NARRATIVE

DESCRIPTIONS

CAUTION

ATTEMPT TO LOCATE — PRACTICE SHEET

SHEET 3 OF 6 · COLLECT ONLY VITAL DATA

CALL #

CALL TYPE

LOCATION OF INCIDENT

AGENCY OR AUTHORITY

NARRATIVE

DESCRIPTIONS

CAUTION

ATTEMPT TO LOCATE — PRACTICE SHEET

SHEET 4 OF 6 · COLLECT ONLY VITAL DATA

CALL #

CALL TYPE

LOCATION OF INCIDENT

AGENCY OR AUTHORITY

NARRATIVE

DESCRIPTIONS

CAUTION

ATTEMPT TO LOCATE — PRACTICE SHEET

SHEET 5 OF 6 · COLLECT ONLY VITAL DATA

CALL #

CALL TYPE

LOCATION OF INCIDENT

AGENCY OR AUTHORITY

NARRATIVE

DESCRIPTIONS

CAUTION

ATTEMPT TO LOCATE — PRACTICE SHEET

SHEET 6 OF 6 · COLLECT ONLY VITAL DATA

CALL #

CALL TYPE

LOCATION OF INCIDENT

AGENCY OR AUTHORITY

NARRATIVE

DESCRIPTIONS

CAUTION